

NORTH HERTS COUNCIL

**Application for the review of a premises licence or club premises certificate under the
Licensing Act 2003**

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form.
If you are completing this form by hand please write legibly in block capitals. In all cases ensure
that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.
You may wish to keep a copy of the completed form for your records.

I David Sample Clerk to Offley Parish Council

(Insert name of applicant)

(delete as applicable)

Part 1 – Premises or club premises details

Postal address of premises or, if none, ordnance survey map reference or description

The Barn Lower Road Tea Green

Post town Luton

Post code (if known)LU2 8PN

Name of premises licence holder or club holding club premises certificate (if known)

Number of premises licence or club premises certificate (if known)

Part 2 - Applicant details

I am

Please tick ✓ yes

1) an individual, body or business which is not a responsible
authority (please read guidance note 1, and complete (A)
or (B) below)

☐

2) a responsible authority (please complete (C) below)

☐

3) a member of the club to which this application relates
(please complete (A) below)

☐

(A) DETAILS OF INDIVIDUAL APPLICANT (fill in as applicable)

Please tick ✓ yes

Mr ☐ Mrs ☐ Miss ☐ Ms ☐ Other title
(for example, Rev)

Surname

SAMPLE

First names

DAVID

I am 18 years old or over

Please tick ✓ yes
☐

**Current postal
address if
different from
premises
address**

[Redacted address]

Post town

[Redacted town]

Post Code

[Redacted post code]

Daytime contact telephone number

[Redacted telephone number]

**E-mail address
(optional)**

[Redacted email address]

(B) DETAILS OF OTHER APPLICANT

Name and address

Telephone number (if any)

E-mail address (optional)

(C) DETAILS OF RESPONSIBLE AUTHORITY APPLICANT

Name and address 
Telephone number (if any)
E-mail address (optional)

This application to review relates to the following licensing objective(s)

- 1) the prevention of crime and disorder
- 2) public safety
- 3) the prevention of public nuisance
- 4) the protection of children from harm

Please tick one or more boxes ✓

- ☐ #
- ☐ #
- ☐ #
- ☐

Please state the ground(s) for review (please read guidance note 2)

A diary of noise and disturbance levels has been sent to Alan Stone – Environmental at NHC.

The disturbance is every time the venue has a function which is either a Friday, Saturday and or a Sunday.

The venue capacity is set at max 200 guests albeit there is little or no car park as this has never been complete to allow 69 cars to park on site. There is a very small entrance and exit which only allows one car to pass through at a time. The staff all park on the road (lower road) as do the guests who cannot or will not enter the venue car park.

Fireworks are being let off within the car park and on the surrounding village green Which is also a parking area despite signs stating NO PARKING ON THE VILLAGE GREEN.

There have been two reported sitings of a Drone emanating from the venue. These have been reported to the police authority.

Please provide as much information as possible to support the application (please read guidance note 3)

Noise levels before during and after the any event. Some time very late into the night past 1.00am

Bad and inconsiderate parking on the street often blocking resident's driveways.

Parking on the village green and grass verges.

Fireworks let off within the venue.

Two drone sightings.

Have you made an application for review relating to the premises before

Please tick ✓ yes
☐

If yes please state the date of that application

Day	Month	Year

If you have made representations before relating to the premises please state what they were and when you made them

Please tick ✓

yes

- I have sent copies of this form and enclosures to the responsible authorities and the premises licence holder or club holding the club premises certificate, as appropriate ☐
- I understand that if I do not comply with the above requirements my application will be rejected ☐#

IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.

Part 3 – Signatures (please read guidance note 4)

Signature of applicant or applicant's solicitor or other duly authorised agent (please read guidance note 5). **If signing on behalf of the applicant please state in what capacity.**


Signature

Date

Capacity

Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 6)

Post town	Post Code
Telephone number (if any)	
If you would prefer us to correspond with you using an e-mail address your e-mail address (optional)	

Notes for Guidance

1. A responsible authority includes the local police, fire and rescue authority and other statutory bodies which exercise specific functions in the local area.
2. The ground(s) for review must be based on one of the licensing objectives.
3. Please list any additional information or details for example dates of problems which are included in the grounds for review if available.
4. The application form must be signed.
5. An applicant's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.
6. This is the address which we shall use to correspond with you about this application.